

# AIRPORT OPERATIONS @ RIC



2022



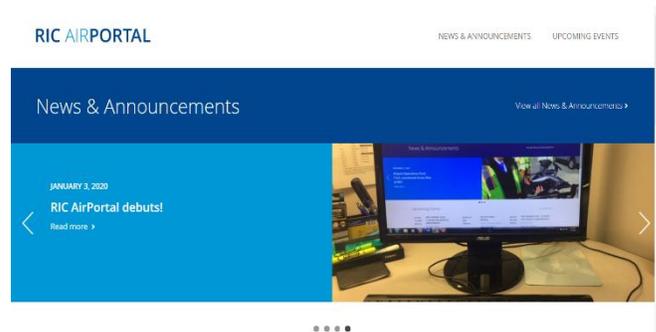
AIRFIELD CONDITIONS – CONSTRUCTION – SAFETY – SECURITY – COMMUNICATIONS

The Airport Operations team at the Richmond International Airport is looking forward to another exciting year at RIC serving our tenants and passengers. Our team is comprised of two full-time Operations Supervisors, three full-time Operations Officers, two full-time badging assistants, and the Airport Operations Manager. Airport Operations duty hours are from 05:30 to 00:30, seven days a week, with a team member on-call during off-duty hours. In our day-to-day activities, Airport Operations strive to promote the values of **INTEGRITY, COMMITMENT, SERVICE, SAFETY, COURTESY, AND PASSION.**

The Airport Operations department at RIC is your hub for information related to activities at the airport, airfield conditions, safety and security updates, and airport construction. Partnering with the other departments at RIC, Airport Operations' mission is to provide accurate, timely, and helpful information to airlines, tenants, and stakeholders at the airport. Dissemination of this information is accomplished using a variety of communication channels including meetings, briefings, e-mails, and the Airport Operations website – the RIC AirPortal.

**The RIC AirPortal** - <https://ricairportal.com/>

E-mail us at: [RIC-Operations@Flyrichmond.com](mailto:RIC-Operations@Flyrichmond.com)



## ➔ AIRFIELD CONDITIONS & NOTAMS

The RIC Airport Operations department originates, maintains, and cancels Notice to Air Missions (NOTAMS). NOTAMS detail airfield surface closures, restrictions, and hazards including winter operations for pilots, flight planners, RIC based airline management and operations staff as well as other interested parties. NOTAMS may now be issued up to 7 days prior to the planned start time of the specific planned event or hazard. NOTAMS are published and maintained using the FAA's Digital NOTAM System and distributed for users worldwide. NOTAMS for RIC, or any airport may be viewed at the FAA's NOTAM search website:

Digital NOTAM Search - <https://notams.aim.faa.gov/notamSearch/>

You'll also find a link for RIC NOTAMS at the RIC AirPortal.

During winter operations NOTAMS will detail surface conditions on the airfield, Runway Condition Codes, anti-ice treatments, and weather-related closures.

➔ **CONSTRUCTION**

Construction activities at the airport can present hazards to aviation if not carefully planned and managed. The Airport Operations department coordinates construction activity with airport engineers and contractors. The goal is to minimize disruption to flight operations, pilots, Air Traffic Control, and passengers. As mentioned earlier closures; restrictions; and other potential hazards are detailed using the FAA’s US NOTAM System. Additionally, Airport Operations publishes and posts the “RIC Construction Update.” This document provides details on upcoming construction projects, anticipated runway and taxiway closures, and additional information that may be helpful to those who have a need for this information. The schedule for routine runway maintenance closures is posted for air carrier planning purposes. This information is updated monthly, or as otherwise required and may be viewed online at the [RIC AirPortal](#).



We encourage local air carrier management to share this important link with company flight planners, dispatchers, and regional airline partners.



## Monthly Runway Maintenance Closures Scheduled - 2022

CLOSURES ARE SCHEDULED TO START AT 0800L AND LAST 4 TO 6 HOURS. MAY BE CANCELLED DUE TO WEATHER

<b>RUNWAY 16/34 (9003')</b> 2nd Tuesday of each month except as noted*		<b>RUNWAY 02/20 (6607')</b> 4th Tuesday of each month except as noted*	
January 11	July 12	January 25	July 26
February 8	August 9	February 22	August 23
March 8	September 13	March 22	September 27
April 12	October 11	April 26	October 25
May 10	November 8	May 24	November 22
June 14	December 13	June 28	December 27

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DATES AND TIMES ARE SUBJECT TO CHANGE. ALWAYS REFER TO CURRENT NOTAMS.

## ➔ SAFETY AND SECURITY

The Airport Operations department works closely with Airport Police, Airport Fire, government partners (TSA and FAA) and Airport Badging to comply with all local, state, and federal requirements. Airport Operations promotes a safe and secure environment for employees at the airport and the passengers and public we serve.

With safety as our number one priority, Airport Operations in conjunction with other Commission departments conduct inspections both landside, and airside. Airfield inspections are performed daily in compliance with FAA standards. The focus is preventing potential hazards to aircraft operations. Inspection items include airfield signs, markings, and wildlife issues. We also routinely grounds and ramps at RIC for cleanliness. Airport Operations recognizes that maintaining a clean, orderly, and maintained facility has a direct impact on safety for our employees and passengers. Cleanliness also creates a positive impression of our airport for passengers and visitors alike.



The Airport Operations department plays a supporting role in response to airfield and aircraft emergencies. This includes participation in emergency planning and drills. We also monitor forecasts for potentially hazardous weather conditions, check airside surfaces during periods of extreme weather, and perform thorough inspections of the airfield and Terminal following storms.

The Operations team actively manages requests for aircraft parking for charters, scheduled flights, and diversions. Due to our location, facility and proximity to northeast hub airports RIC is a primary destination for airline diversions. We work closely with our airline, and Air Traffic partners to support and ensure safe and orderly operations while complying with federal Tarmac Delay guidelines. The RIC Tarmac Delay Plan is available on the Airport's website: <https://flyrichmond.com/public-notice/#tarmac-delay-plan>

Security goes together with safety. The Badging Office at the Richmond International Airport is managed and operated by the Airport Operations department. Our team works diligently to comply with Airport security requirements, as well as directives from the Transportation Security Administration (T.S.A.). Operations team members perform spot checks for appropriate airport credentials, proper escort procedures, as well as Airport Operations Area (A.O.A.) door and gate security. Regular patrols of the A.O.A. including the perimeter fence areas are conducted as part of the Airport's layered security efforts.



Airport Operations oversees the Violations Program at RIC, and along with Airport Police and Fire has the authority to issue both safety and security related infractions of the Capital Region Airport Commission's Rules and Regulations document.

Airport Rules and Regulations may be viewed by linking to the document through the RIC website, "ABOUT US" section or at the following address:

[https://flyrichmond.com/wp-content/uploads/2018/08/CRAC\\_Rules\\_and\\_Regulations\\_28\\_JUN\\_18.pdf](https://flyrichmond.com/wp-content/uploads/2018/08/CRAC_Rules_and_Regulations_28_JUN_18.pdf)

RIC Airport Operations hosts a monthly joint tenant meeting to discuss a wide variety of safety and security related issues, topics, and updates. The meeting is an opportunity for RIC based tenant management, supervisors, and front-line staff to network and collaborate in the interests of continuously improving a safe environment for all at the Airport. The Joint Safety Meeting is typically held on the 3rd Tuesday of each month and is open to anyone to attend.

→ **RIC AIRPORT OPERATIONS STAFF**

Operations personnel often serve as liaisons between airlines, tenants, stakeholders, employees, and other Commission departments. Our mission is to provide accurate, timely, and helpful information to the Airport community at large.

Airport Operations supports RIC's vision, "Moving people, business, and commerce to advance the Richmond Region". We seek to provide all customers with an exceptional experience through convenience, innovation and excellence.

RIC Airport Operations: **OFFICE (804) 226-8590** **CELL (804) 221-6694**

RIC Airport Badging Office: **(804) 226-3056**

The Team:



